

# Signing into Microsoft Teams through our School Website

1. From the school website (www.stmaryskillyclogher.co.uk), select **Pupil Links**



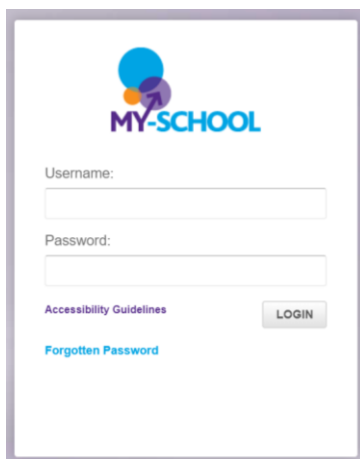
The screenshot shows the homepage of St Mary's Primary School, Killyclogher. The header features a colorful illustration of children and the school building. Below the header is a green navigation bar with the following links: Home, Our School, Curriculum, Year Groups, Pupil Links, Parents, Sports, and Contact Us. The 'Pupil Links' link is circled in yellow. Below the navigation bar, there are two main sections: 'Welcome' and 'Upcoming events'. The 'Welcome' section contains a message from Mrs McAuley. The 'Upcoming events' section lists two events: 'First Confession Mr Hurd's class (6pm)' on Wednesday, 9th September 2020, and 'First Confession Mrs Kelly's class (6pm)' on Thursday, 10th September 2020. A 'View Calendar' button is located below the events list.

2. Click on the **C2k My School** link

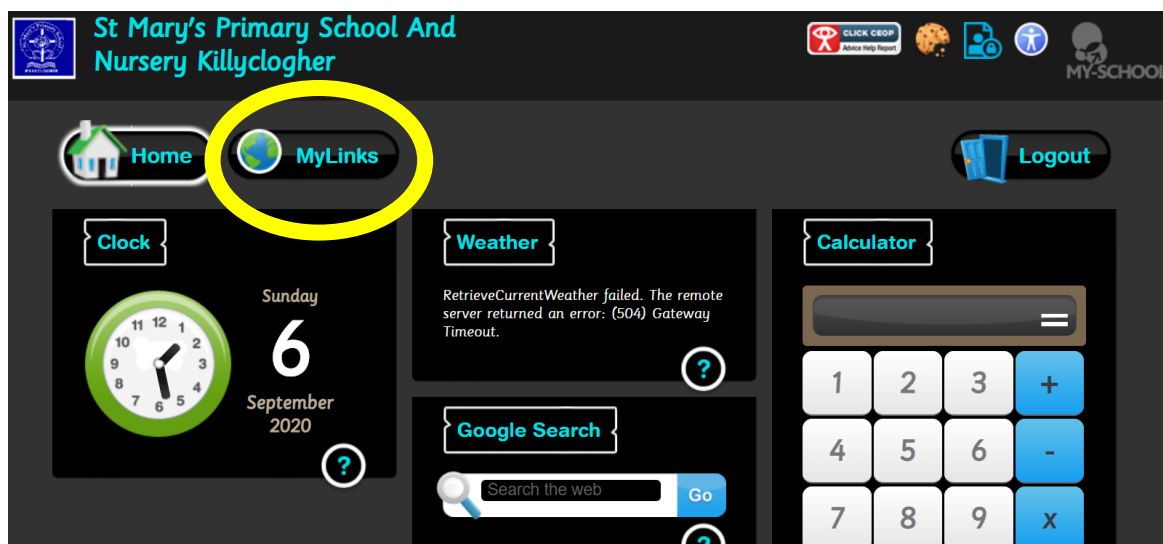


The screenshot shows the 'Pupil Websites' section of the school website. The navigation bar is visible at the top, and the 'Pupil Links' link is highlighted. Below the navigation bar, there is a 'Pupil Websites' section with a grid of links. The 'C2k My School' link is circled in yellow. Other links in the grid include 'Accelerated Reading', 'StudyLadder', 'Oxford Owl E-Book Library', 'NI Libraries', 'The Kids' Bulletin', and 'Corbettmaths primary'.

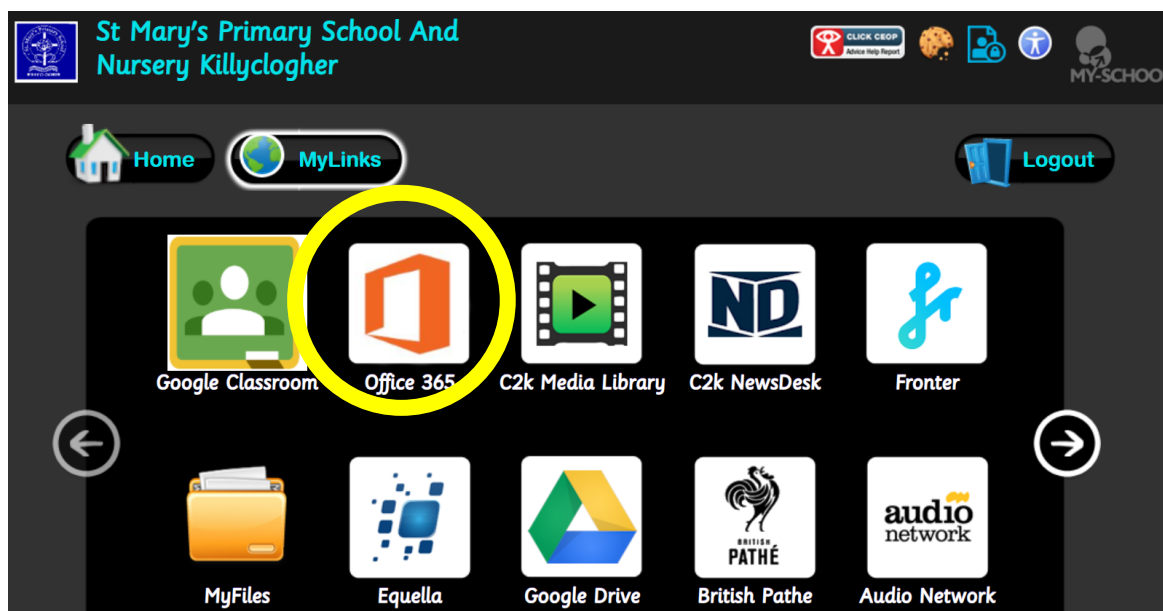
3. Type in your **username** and **password** in the MYSCHOOL LOGIN screen. (The teacher will have provided these login details). Then click on LOGIN.



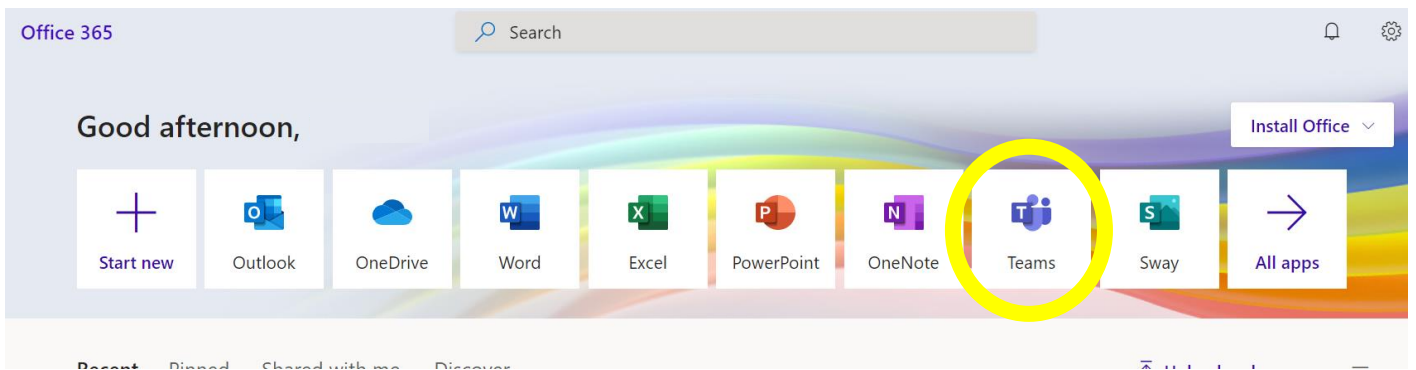
4. On the top-left of your screen, select MY LINKS.



5. From here, choose the OFFICE 365 icon.



## 6. From the choice of applications, selects TEAMS.



## 7. This will take you into your Teams!